

# HOME COLLEGE/UNIVERSITY APPROVAL FORM for Non-Temple Students

Name of Applicant \_\_\_\_\_

Study Abroad Program \_\_\_\_\_

Fall Semester 20\_\_\_\_  Spring Semester 20\_\_\_\_  Academic Year 20\_\_\_\_-20\_\_\_\_  Summer 20\_\_\_\_

**To the Student: Please read and sign sections A, B, and C below.**

**A)** An important element of your application to study abroad is securing the approval of your home institution. This form is designed to facilitate that process. It is intended for your Study Abroad Advisor, Dean, or whichever official on campus is responsible for approving your participation in a study abroad program. Please indicate whether or not you waive your right of access, sign below and give the form to the appropriate official. That person should return the form directly to Education Abroad, Temple University.

I hereby authorize \_\_\_\_\_ to complete this form and ask that the form be sent directly to Education Abroad, Temple University. I understand that this document will be used to evaluate my qualifications to study abroad on a Temple University international program and will be part of my application file. Under the provision of the Family Educational Rights and Privacy Act of 1974, I waive my right of access to this recommendation.  YES  NO

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

**B)** Authorization to Provide Transcripts: At the conclusion of your program, the Temple University Registrar will provide an official transcript for credit transfer, showing grades and semester hours of credit earned in all courses undertaken. In order to have an official transcript sent to your home college, you must sign the authorization below, and you must be sure that your home college advisor provides an accurate address below indicating where the transcript should be sent. I authorize the Temple University Registrar to forward an official transcript to the appropriate official(s) at my home institution.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

**C)** In accordance with my rights under the United States Family Educational Rights and Privacy Act of 1974, I authorize Temple University to share orally or in writing, any and all of my student records, including but not limited to my academic and disciplinary records, regarding my participation in this study abroad program with my home college, university, or other institution.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

**To the student's Study Abroad Advisor, Dean, or other official responsible for approving participation in study abroad programs:**

This student is applying to study abroad on the program indicated above. We ask that all students be degree-seeking students fully enrolled at a college or university, and that they receive the approval of their home institution. While they are studying abroad on a Temple program, they will be carrying a full course load with the expectation of earning credit toward their undergraduate or graduate degree. Please feel free to add any comments that might assist the admissions committee. Use other side if necessary.

YES  NO **Does this student have your approval to study abroad with Temple University on the program indicated above? If no, please explain on back.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Institution \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

After the student completes the study abroad program, the Temple University Registrar will provide an official transcript for credit transfer, showing appropriate grades and semester hours of credit in all courses undertaken. Please indicate below where the student's Temple University transcript should be sent.

Name \_\_\_\_\_

Title \_\_\_\_\_

Institution \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Please return this form to:** Education Abroad, Temple University, 200 Tuttleman Learning Center (008-00), 1809 North 13th Street, Philadelphia, PA 19122; fax: 215-204-0729. Application Deadlines: Fall Semester Programs, April 1; Spring Semester Programs, October 1; Summer Programs, February 15. Although these are the final deadlines, students are accepted on a rolling-admissions basis.