Student Advisory Committee for Education Abroad

Announcement and Call for Applications

We are excited to announce the creation of the Student Advisory Committee for Education Abroad.

This group of students will help support Education Abroad’s Mission, Vision and Values by providing suggestions, perspectives, and feedback on various aspects of Education Abroad’s operations and offerings.

We hope you will read on for more information and consider applying!

**What:** A formal body comprised of students willing to work together, brainstorm, and recommend changes that students want to see to improve, grow, and develop Temple’s Education Abroad services and opportunities. Students will commit to participate for a minimum of one academic year. Each semester, committee members will attend three meetings and complete a wrap-up activity.

**Why:** The committee provides an official way for students to contribute feedback, ideas, and solutions; student input is vital as we aim to offer services and education abroad programs that are impactful, accessible, inclusive and that meet the interests and needs of Temple’s student community.

**Who:** The committee will be made up of at least 12 undergraduate students. We seek:

- Students who reflect the breadth and diversity of student academic and personal interests, perspectives, needs, and experiences.
- Students who plan to or have already studied abroad, as well as students who do not plan to study abroad but who have an interest in global education.
- Students from each class level and from a variety of majors across Temple schools and colleges.

All students interested in making an impact on Education Abroad are encouraged to apply.

Education Abroad’s Senior Associate Director will serve as the main contact for the committee and assist the Chair and Co-Chair in setting agendas. An Education Abroad staff member (may rotate depending on the agenda) will join meetings to listen and answer any questions that arise.

**General Expectations:**

- Commit to participating in the committee for at least one academic year, attend formal meetings at least three times each semester, and complete a wrap-up activity each semester. (Meeting dates and times TBD).
- Advocate for student interests, opinions, and ideas regarding Education Abroad program offerings
- Provide feedback on Education Abroad’s available program offerings, operations, policies, and practices, including those related to:
  - Customer service
  - Advising & informational sessions/events
  - Website and marketing materials
  - Program eligibility and application process
  - Financial matters for study abroad (cost, financial aid, scholarships)
- Brainstorm solutions to current issues, including barriers to study abroad participation
- Assist Education Abroad in strengthening student community outreach and communication
- Provide feedback on available resources and support for students; propose ideas
• Possible participation in subcommittees / other special projects

In addition to serving as a member on the Student Advisory Committee, students can indicate their interest in the roles of Student Advisory Committee Chair and Co-Chair within their application. Position descriptions are below:

**Student Chair Position**
• Work with Education Abroad’s Senior Associate Director and the Co-Chair to create meeting agendas
• Organize communication between committee members
• Facilitate and preside over all committee meetings
• Act as the committee liaison to Education Abroad
• Present outcomes of meetings/initiatives to Education Abroad

**Student Co-Chair Position**
• Record meeting minutes at each committee meeting
• Preside over meetings of the committee when Chair is absent

**Why Apply?**
Participating in the advisory committee is an outstanding leadership development opportunity. You will also gain an inside understanding of Education Abroad and its role at the university.

Student Advisory Committee members will be awarded an honorarium for their active involvement ($25 per meeting/wrap-up activity), for a maximum of $100 per semester.

**Eligibility and Application Process:**
Selected students will serve on the committee for at least one academic year.

To be eligible for consideration, students must be undergraduates, be in good academic and disciplinary standing at the time of application, and graduate no earlier than May 2025.

Students will submit the following via a Microsoft Form application:
• Name, email, TUID, class year, anticipated graduation date, major(s), minor(s)
• Current/prior study abroad participation, if applicable (not required)
• If you have not studied abroad, what is the reason?
  o Didn't know about opportunities
  o None of the opportunities fit my academic plan
  o Affordability
  o I’m considering study abroad in the future
  o I’m planning to study abroad in the future
  o Other
• Why are you interested in serving on the committee? *(approximately 100-150 words)*
• Why do you think you’d be a good candidate? *(approximately 100-150)*
  o What qualities, perspectives, traits, and/or ideas would you bring to the Committee?
• Based on what you know about Education Abroad, what is a potential area of improvement? *(approximately 100-150 words)*
• Class schedule for current semester (upload)
• Are you involved in other Temple-related activities or organizations? Is so, specify organization and general time commitment (hours) per week.
• Do you work during the semester? If yes, approximately how many hours?
- Are you currently in good disciplinary standing at Temple (not on disciplinary probation, no outstanding disciplinary sanctions)?
- Would you like to be considered for the Student Chair position? Yes/No
- Would you like to be considered for the Student Co-Chair position? Yes/No

**Timeline:**

- Applications due: **March 15**
- Applicants notified: **March 27**
- Spring 2024 Semester introductory committee meeting: Mid-April (date and time TBD)
- Committee starts fully in Fall 2024

**Questions:**
Questions about the committee or application may be directed to study.abroad@temple.edu.